

# **Bryn Deri Primary School**

*Bryn Deri*



**Access Plan 2019-20**

## Bryn Deri Primary School Access Plan as at 2019/20

### Access to the Physical Environment

	Targets	Strategies	Timescale	Responsibility
<b>Short term</b>	<ul style="list-style-type: none"> <li>• Move the Accessible Parking Signage to the correct location</li> </ul>	<ul style="list-style-type: none"> <li>• Ask caretaker to arrange</li> </ul>	Summer term 2020	CD
	<ul style="list-style-type: none"> <li>• Re-tarmac/re-point the walkway between the car park and the front entrance, which is currently uneven.</li> </ul>	<ul style="list-style-type: none"> <li>• Engage contractor</li> </ul>	Summer Term 2021	CD
	<ul style="list-style-type: none"> <li>• Install Portable Induction Loop to be based in new reception area but available for use around school.</li> </ul>	<ul style="list-style-type: none"> <li>• Purchase from online supplier and put up signs indicating availability at reception</li> </ul>	Autumn Term 2019	CD
	<ul style="list-style-type: none"> <li>• Put up tactile signage from main entrance, through reception and into lower corridor at key locations. Particularly in terms of main locations and accessible toilet</li> </ul>	<ul style="list-style-type: none"> <li>• It is recommended that a 'way finding' review be undertaken for the school.</li> </ul>	Autumn Term 2022	CD

	<ul style="list-style-type: none"> <li>• Ensure that any disabled pupils, adults and visitors can be safely evacuated as applicable</li> <li>• General site maintenance and upkeep required to maximise accessibility for people with visual impairments particularly.</li> </ul>	<ul style="list-style-type: none"> <li>• Put in place Personal Emergency Evacuation Plans for any disabled pupils, where and when necessary. Seek advice from LA if necessary. Put in place management procedure for ensuring safety of Disabled adults and visitors.</li> <li>• Plant pots, planters, seating around school etc small seats to be made more visible by such as a back rest as they could cause a stumbling/trip hazard (colour contrasted against the background.)  Railings around school from in public spaces and in pupils spaces to be colour contrasted (ie not grey railing with tarmac flooring behind etc)</li> <li>• Throughout the school the steps nosing strips should be checked for wear and tear and repainted/replaced where necessary.</li> </ul>	<p>Immediately upon becoming necessary</p> <p>Summer Term 2022</p>	<p>CD</p> <p>CD</p> <p>CD</p>
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<b>Medium term</b>	<ul style="list-style-type: none"> <li>Improvements to doorways throughout school</li> </ul>	<ul style="list-style-type: none"> <li>Level or reduce thresholds to 15mm to allow access for wheelchair users</li> <li>All doors including main entrance to have vision panels at the correct heights to prevent a collision hazard for wheelchair users and people of small stature (with a minimum visibility zone between 500mm and 1500mm from floor level and located at the side of the leading edge. Glass should comply with BS6206.)</li> </ul>	<p>Before end of Summer 2025</p> <p>Rolling programme throughout 2025-29 academic years</p>	<p>CD</p> <p>CD</p>
	<ul style="list-style-type: none"> <li>Accessible toilet to be located in public/visitor area (near reception)</li> </ul>	<ul style="list-style-type: none"> <li>Gather quotes for work to be completed</li> </ul>	<p>Costings to be gathered with decision made and changes implemented by 2029 academic year</p>	<p>CD</p>
	<ul style="list-style-type: none"> <li>Improvements to existing Accessible</li> </ul>	<ul style="list-style-type: none"> <li>According to BS8300 the sensor to be able to switch off the alarm should be reachable from a sitting position on the toilet pan.</li> </ul>	<p>Costings to be gathered with decision made and changes implemented by 2028/29 academic year</p>	<p>CD</p>

<p><b>Long term</b></p>	<ul style="list-style-type: none"> <li>• Corridors to staffroom key rooms to be widened</li>   <li>• Flashing beacons to be installed to assist people with visual impairments in case of fire</li> </ul>	<ul style="list-style-type: none"> <li>• It is recommended that an architectural feasibility study be undertaken to assess.</li>   <li>• Implement a management procedure to ensure the corridors are kept clear.</li>   <li>• Specialist advice should be undertaken to install alarm/alerting systems for people with impaired hearing, such as flashing beacons and vibrating devices. If flashing beacons are used, supplement with signage to indicate purpose.</li>   <p>BS8300 - A fire alarm should emit a visual and audible signal to warn occupants with hearing or visual impairments.</p> </ul>	<p>County to be informed and timescale to be advised based on their Access Strategy</p> <p>Costings to be gathered with decision made and changes implemented by 2018/19 academic year</p>	<p>CD/LEA</p>
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## Access to the Curriculum

	Targets	Strategies	Timescale	Responsibilities
<b>Short term</b>	<ul style="list-style-type: none"> <li>Ensure all staff have access to specific training on Visual Impairment, Autism, Down's Syndrome and Cerebral Palsy.</li> </ul>	<ul style="list-style-type: none"> <li>Use staff audit to identify training needs and inform Professional Development process.</li> </ul>	Autumn 2020 for audit of training need	CD
		<ul style="list-style-type: none"> <li>Set up INSET training for or source external training for any staff who have not undertaken training in these areas</li> </ul>	During 2019/20	CD
	<ul style="list-style-type: none"> <li>Ensure all staff are aware of any disabled pupils' curriculum access where applicable</li> </ul>	<ul style="list-style-type: none"> <li>Set up system for information to be shared with appropriate staff (including lunchtime supervisors) where applicable</li> </ul>	As and when necessary	CD
		<ul style="list-style-type: none"> <li>Display information relating to individual pupils' needs in staff room</li> </ul>	As and when necessary	CD
<b>Medium term</b>	Ensure all IT software and resources are adapted for use by people with visual impairments	<ul style="list-style-type: none"> <li>Audit all SEN ICT and other resources. Order further resources as necessary</li> </ul>	Audit – by end of Summer Term 2023 Resources and training identified by 2024 Initial purchases to begin by Summer Term 2025	CD

	Curriculum Resources adapted for use by pupils	<ul style="list-style-type: none"> <li>Run individual training sessions on use of SEN resources</li> </ul>	review of resources required based on pupil needs	
<b>Long term</b>	<ul style="list-style-type: none"> <li>Ensure all staff have refresher disability equality training.</li> </ul>	<ul style="list-style-type: none"> <li>Set up refresher INSET training for SLT/ all staff on Equalities/ Disability Equality Duty</li> </ul>		CD
		<ul style="list-style-type: none"> <li>Ensure new staff access similar CPD courses</li> </ul>		CD

#### **Access to Information**

	<b>Targets</b>	<b>Strategies</b>	<b>Timescale</b>	<b>Responsibilities</b>
<b>Short term</b>	<ul style="list-style-type: none"> <li>Review information to parents/carers to ensure it is accessible</li> </ul>	<ul style="list-style-type: none"> <li>Consult parents/carers about access needs when child is admitted to school</li> </ul>	Ongoing	CD
		<ul style="list-style-type: none"> <li>Review all letters home to check that they are written in Plain English</li> </ul>	Ongoing	CD
		<ul style="list-style-type: none"> <li>Produce newsletter in alternative formats e.g. large print, Braille, audio according to need</li> </ul>	According to need	CD
	<ul style="list-style-type: none"> <li>Inclusive discussion of access to information in</li> </ul>	<ul style="list-style-type: none"> <li>Consult with parents/carers and children about access to</li> </ul>	As and when necessary	CD

	all annual reviews	<p>information and preferred formats in all reviews</p> <ul style="list-style-type: none"> <li>• Develop strategies to meet needs</li> </ul>	As and when necessary	CD
<b>Medium term</b>	<ul style="list-style-type: none"> <li>• School corridor and classroom displays are accessible to all</li> </ul>	<ul style="list-style-type: none"> <li>• Review any laminated (or similar) wall displays for reflections from windows or lighting and replace or move as necessary</li> </ul>	To be built into regular teaching assessment from Autumn 2023	CD
<b>Long term</b>	<ul style="list-style-type: none"> <li>• Admin staff need to be aware of good written communication</li> <li>• Heighten awareness of mainstream staff in relation to strategies and procedures employed by speech therapists for SLCD pupils</li> </ul>	<ul style="list-style-type: none"> <li>• Provide training</li> <li>• Provide training in relation to SLCD issues, for all staff</li> </ul>	<p>All staff to have completed training in Plain English, Fleish-Kincaid awareness and Easy Read by 2025</p> <p>Completed by 2029</p>	<p>CD</p> <p>Speech therapist/ LEA SLCD Team</p>